



THE FAILE FOUNDATION

2020 Grant Application for Unrestricted Funds

Due to massive changes from COVID-19 and other societal changes in 2020 we have altered our application this year. We realize things in the world have changed. We want to understand how your organization is changing to better serve your chosen community.

Directions: Please fill out the following as best as you can. All funds granted this year will be unrestricted. We prefer concise answers and descriptions -- bullet pointed answers are welcome. The word limits are only guidelines. Remember this application is to give us a better understanding of your current program and any changes you have undergone. Please submit your application in any attachment format (.pdf, .doc, googledoc, pages, etc.). You may direct any questions to failefoundation@gmail.com.

Section 1 General Organizational Information:

1. Grant Amount Applying for
2. Date of Application
3. Organization Name
4. Grant Contact Name and Title
5. Work Address (Where we send the check)
6. Phone
7. Email
8. EIN number and Year 501c3 Tax Exempt Status Obtained
9. Organization's Mission, Vision and Values
10. Geographic Area(s) Your Organization Serves

Section 2 Grant Request:

1. **Purpose** of the grant. Describe how the funds will be used to help your organization serve its mission. *(200 words or less)*
2. **Who is the target audience** for the grant? Please describe who your organization serves, geographically, ethnically, and/or socially, if there is a specific target for the requested funds please say so here. *(100 words or less)*
3. **Statement of Need.** Please describe what problem or opportunity your program or organization is solving or fulfilling using these funds. Why is your organization best suited to do this? *(200 words or less)*
4. **Impact.** How will these funds help your organization? How will they help the community you serve? *(200 words or less)*

Section 3 Your Organization in 2020:

1. **COVID-19** How has your organization changed or pivoted due to COVID-19? *(300 words or less)*
2. **Goals and measures of success** of the program or organization. During this extremely difficult time, what will you consider successes in the coming year? *(100 words or less)*
3. **Equity, Diversity & Inclusion.** Please comment on how your organization has done any of the following:
 - engaged in learning experiences regarding EDI
 - changed the way the board or organization operates
 - changed methods to serve more inclusively

Section 4. Budget (in spreadsheet or pdf)

1. **Budget Narrative** - Although unrestricted, please briefly describe how the funds are to be utilized by your organization.
2. **Current Income** (ex. Individual, corporate, foundation, government, fundraising, memberships, in-kind etc.) Please make a notation if these are vastly different from last year.
3. **Current Expenses** (salaries and wages, taxes and fees, contractors, advertising and promotion, fundraising, insurance, rent, information technology etc.)
4. **Project Budget** (only include if grant is for a specific project)

Section 5. Attachments

1. Copy of IRS Tax Determination letter showing that you are a recognized public charity and that you are not a private foundation.
2. A list of the organization's board of directors or trustees, showing name and title. (Do not include addresses)
3. Signed statement from application organization's Director, Chief Officer, President or Authorized Signatory. (*See attached pdf*)
4. A copy of the organization's most recent annual report, (*if available*).
5. Affidavit from a representative of your organization on your letterhead stating that the IRS has not revoked your tax-exempt status or changed that status since the issuance of the tax determination letter (see below) **OR** a letter of good standing issued by a governmental agency (example in CA Entity status letter <https://webapp.ftb.ca.gov/eletter/?Submit=Check+Status>).

Example wording for the status Affidavit on your organization's letterhead

I, (*Name of Representative*), hereby affirm that (*Name of your Organization*) is in good standing with the IRS and that the IRS has not revoked our tax-exempt status or changed that status since the issuance of the tax determination letter in (*year exempted*).

Sincerely,

(Signature of Representative)

(Date)

(Printed Name of Representative)